

Tolstoi Holy Trinity Church Historical Society Inc.
(o/a Tolstoi Heritage Centre)
Annual General Meeting
June 23, 2019

1. Meeting called to order at 2:15 p.m.
Attending directors (4): Denise Lubiansky (chair), Brent Patten (vice-chair), Sandra Drewniak (secretary-treasurer), Wayne Arseny.
Absent directors (3): Rene Robidoux, Orest Kuryk, and Monique Mayner.
Eleven other members also attended, establishing a quorum.
2. Chair, Denise Lubiansky, welcomed the membership to our 7th annual general meeting.
3. There were no additions to the agenda.
4. Sandra read the minutes from the last annual general meeting held on June 24, 2018.
Motion to accept the minutes as read: Sandra Drewniak/Marie Probizansky. Carried.
5. Sandra presented the annual financial report (April 1, 2018 to March 31, 2019). Bank balance at March 31, 2019 was \$5,764.80. **Motion to accept the financial statement as presented: Sandra Drewniak/Karina Drewniak. Carried.**

Sandra also presented a treasurer's report for the period from April 1, 2019 to June 17, 2019. Fundraising events during this period included: spring spaghetti supper (\$1,475.79), Canoe Derby canteen (\$126.00), concert (\$761.68), and raffle (\$994.57). Expenses include a partial payment of the painting contract (\$5,000) and the purchase of eleven folding tables (\$50). Payables include the remainder of the painting contract (\$13,000) and insurance (approximately \$400). Bank balance was \$5,531.67 and we have a \$10,000 line of credit agreement with Access Credit Union.

6. Chairperson's report – We have 66 members. Since the last AGM we held three directors' meetings, applied for three grants (unsuccessfully), and held a spring cleanup. Volunteers not only care for the building and grounds, but also participate in the town cleanups and the Harvest Festival. Fundraising events include the Harvest Festival, November bake sale, spring spaghetti supper, Canoe Derby canteen, concert, and raffle. Some members also attended a food safety course earlier this month.
7. Old business:
 - a. Exterior painting – This project is currently underway, with the building being painted a light sage green with a darker green accent and white trim around the windows. Total cost will be \$18,000.
 - b. Association of Manitoba Museums, AMM 150 for 150 exhibit – This online pictorial exhibit can be found at www.museumsmanitoba.com/150/. The Tolstoi Heritage Centre contribution is a brass chalice donated by the Kwiatkoski family.

- c. Heritage Centre access in summer months – Jo-Anne has again volunteered to open the building each Sunday in July and August from noon to 3 p.m. Other volunteers are welcomed.
- d. Recap of maintenance issues – Brent described some the issues that are ongoing or have been resolved, including back stairs, railings and rear door locks being installed. Along with exit lights, this updates our fire safety and building security. Wayne patched the front steps and the foundation in preparation for painting. Brent repaired the air vents to the crawl space. We've undertaken regular maintenance of the yard and trees.

8. New business:

- a. Bylaw changes – Sandra spoke on the importance of accurate financial records. She proposed the annual financial report be reviewed by a third party and outlined three reasons for the review:
 - i. A review establishes transparency, defined as the full, accurate and timely disclosure of information.
 - ii. Financial statements that have been reviewed carry more weight in grant applications, and may even be a requirement.
 - iii. CRA's confidence in our charitable records will increase.

Motion: Sandra Drewniak/Angela Smook. The addition to the bylaws' "FINANCES" section will be:

5. After approval at the Annual General Meeting, the annual financial statement and supporting documentation shall be reviewed for errors and omissions by an arm's length individual, as chosen by the Board of Directors. Carried.

- b. Tolstoi banner – The Tolstoi Harvest Festival is selling custom-made banners printed with its logo and the name of the sponsor. Cost is \$300 for one side or \$600 for both sides. The banners will be displayed each year from mid-summer to the end of August. The Heritage Centre banner would be displayed along the highway, close to the Centre.

Motion: Brent Patten/Wayne Arseny: The Heritage Centre purchase a two-sided banner for \$600. Carried.
- c. Grant applications – Although we have not been successful as of yet, we will keep applying. Angela suggested we try to learn where we could improve in our application presentation.
- d. Future renovation priorities – We had a general discussion of future projects and have determined the porch windows need replacing (Wayne is obtaining estimates) and an examination of the wiring and furnace is required. (Wayne will invite a qualified individual to examine our building.) Joyce Drewniak suggested that we install a lockable screen door at the back door so that it will allow fresh air in but still be secure. Further discussions will be held at the next directors' meeting.

- f. Future fundraising – The following events have been scheduled:
 - i. Tolstoi Harvest Festival – Saturday, August 24, 2019
 - ii. Goats Reunion Social – Saturday, September 14, 2019 (Tolstoi Hall)
 - iii. Christmas craft and bake sale – Saturday, November 23, 2019 (Tolstoi Senior Centre (Comments: we should book a sale at Rosa bingo beforehand, and have perogies at the Tolstoi sale.)
- g. Other new business – Wayne introduced the cemetery repository project which is just in its infant stage. We will discuss details over the summer.

9. Election of directors:

Nominee	Nominated by	Seconded by	Accepted nomination
Denise Lubiansky	Brent Patten	Marie Probizansky	Yes
Sandra Drewniak	Karina Drewniak	Jo-Anne Drewniak	Yes
Bev deMontigny	Joyce Fisher	Joyce Drewniak	Yes
Angela Smook	Sandra Drewniak	Mary-Ann Drewniak	Yes

Motion: Wayne Arseny, Mary-Ann Drewniak – That nominations cease. Carried.

The 2019-2020 board of directors: Denise Lubiansky, Sandra Drewniak, Bev deMontigny, and Angela Smook in the first of their two-year terms, and Brent Patten, Wayne Arseny, and Rene Robidoux in the second of their two-year terms.

- 10. Meeting adjourned at 4:00 p.m.

Sandra Drewniak
 Secretary-Treasurer
 June 23, 2019